- 1. Go to the Heritage website by entering the following url in the search bar: heritagecrc.net
- 2. Click on "Online Giving" (top right-hand corner)

Heritage Christian Reformed Church Byron Center, MI				PLAN YOUR VISIT	/ CALENDAR / ONLINE GIVIN	
HOME	ABOUT US ~	EVENTS ~	MINISTRIES ~	SERMONS ~	RESOURCES ~	YOUTH MINISTRIES ~

3. You will see the following page:

Heritage Christian Reformed Church

on	Center,	1011

PLEASE "LOG IN" OF A PROFILE OTHERW INFO BELOW. THANKS	N THE RIGH	IT (IF YOU NUE AS A (HAVE A PI JUEST ANI	ROFILE) O D FILL OU	<mark>R CREATE</mark> T THE	Email Address:	9
General Fund: Benevolence: Faith Promise: Special Offering: Building Fund: Christian Education Ministry: Tuition Assistance:	0.00 0.00 0.00 0.00 0.00 0.00					Create Your Profile Create Profile	Online
Total: Donation Frequency: [Donation Start Date: [Continue [\$0.00 Choose One V	About recurring o	donations)	-			

- If you are a: <u>Guest</u> -- Continue onto Step 5 <u>Member</u> -- Jump to Step 11
- 5. Select any fund from **Step 3** and enter the amount you would like to donate/give
- 6. Select the "Donation Frequency" option of "One Time", "Weekly", or "Monthly" in the drop down box

Donation Frequency:	Choose One	(About recurring donations)
Donation Start Date:	One Time Weekly Monthly	v/dd/yy

7. Select the "Donation Start Date"

Donation Start Date: 08/16/16 mm/dd/yy

8. Click "Continue"

Donation Start Date:	08/16/16 mm	/dd/yy
Donation Frequency:	One Time 🗸	(About recurring donations)
Total:	\$45.00	
Tuition Assistance:	0.00	
Christian Education Ministry:	0.00	
Building Fund:	0.00	
Special Offering:	25.00	Lisa's House
Faith Promise:	0.00	
Benevolence:	0.00	
General Fund:	20.00	

9. Enter relevant information.

NOTE: There is fee for every transaction that you can opt into or leave unchecked (Heritage incurs the cost).

a) Click on "I'm not a robot" (follow the prompt)

b) Click "Process"

Donation Information	Donation Summary	
First Name: (required)	General Fund	20.00
Last Name: (required)	Special Offering - Lisa's House	25.00
Address 1: (required)		
Address 2:	Total One Time Donation:	\$45.00
City: (required)	Donation Start Date:	08/16/16
State / Zip: (required)		
Phone Number:	(<u>E</u> dit	
Email Address:		
Account Type		
Credit/Debit Card Ochecking Osavings		
Card Number:		
Card Verification Value (CVV2): What's This?		
Expiration Date:		
Name Of Cardholder:		
Optional: - Give additional 2.75% to help offset the processing fee		
Use Same Address As Above		
Billing Address 1:		
Billing Address 2:		
Billing City:		
Billing State / Zip: /		
Would you like to save your profile before continuing?		
Saving your profile will: - Take only a moment—all you have to do is select a password - Enable you to change or stop a recurring donation at any time - Allow you to view and print your online donation history		
Select Password		
l'm not a robot		
Note: Please review the information you entered carefully. Once you click the Process button your donation will be submitted.		
Process		

10. You should then receive confirmation of your donation in your email address provided or through your card/checking/saving statement.



12. Enter email address and confirm email address then click "Continue"

Heritage Christian Reformed Church

Create Profile	Privacy Notice
Enter a valid email address below. This will be used as your User ID. Email Address: Confirm Email Address:	You are on a secure webpage hosted by Vanco Services, LLC, an industry leader that processes transactions for thousands of clients. Vanco was chosen by Heritage Christian Reformed Church to process your online transactions. The information Vanco receives from you will only be used to process your transactions and will never be shared with any other party, except as required by law. Your information will be safeguarded in strict compliance with federal standards for nonpublic personal information. The password you select is also important in protecting your information; keep it secure and follow the best practices suggested <u>here</u> . View Vanco's Privacy and Security Policy by clicking <u>here</u> .

13. Enter all relevant information then click "Create Profile"

 $\begin{array}{c} Heritage \, {\tt Christian} \, {\tt Reformed} \, {\tt Church} \\ {\tt Byron \, Center, \, MI} \end{array}$

Profile		
First Name: (required)		
Last Name: (required)	Fairme-	
Address 1: (required)	The second se	
Address 2:		
City: (required)	Plant Nation	
State / Zip: (required)	POT AMERICA	
Phone Number:	6	
Email Address: (required)	stangedur mit gestäteren	
Confirm Email Address: (required)	an anti-tall prototol	
Enter Password: (required)	Password requirement - Must be at least eigh - Must include at least - Cannot be identical - Cannot be reused	s: It characters one letter and one number your first name, last name or email address
Re-Enter Password: (required)	Passwords are case of a contract of the c	sensitive onsist of the following characters: upper and lower case letters, numbers, other than * " or >
Create Profile		

of	ile Created Successfully D Inbox x		ē
	cs@vancopayments.com a to me	*	
	** Please do not reply to this email **		
	Hello		
	You have successfully created a profile for Heritage Christian Reformed Church. If you believe this profile was created without your consent, please call Heritage Christian Reformed Church at 616-878-1992.		
	Your profile allows you to:		
	Setup one-time and automatic recurring payments or donations Change or stop recurring transactions View your complete transaction history		
	 Click <u>here</u> to go directly to the login page or visit <u>http://www.heritagecrc.net/</u> and click on the online payment or donation link to access the login page. Enter your email address and password to log into your profile. 		
	CONFIDENTIALITY NOTICE This e-mail, including attachments, may include confidential and/or proprietary information, and may be used only by the person or entity to which it is addressed. If the reader of this e-mail intended recipient, the reader is hereby notified that any dissemination, distribution or copying of this e-mail is prohibited. If you have received this e-mail in error, please notify the sender by replying to this message an this e-mail immediately. Thank you.	il is not d delete	, th

15. You are now able to make a donation online by simply clicking on "Add Transaction"

Heritage Christian Reformed Church

	Summary	Profile	Log Of
			1000
nline Donation			
hank you for creating a profile. To add a Denation, click the Add Transaction button below.		Return to ou	r Home Page
Add Transaction Cedit Account			
My Scheduled Transactions			
You do not have any transactions scheduled.)
My Transaction History			1
Date Range: 07/16/16 to 08/19/16			
Fund: All Funds V Search			
No donations were found for this Date Range and Fund selection.			
			Privacy 8

16. Once you have created a profile you should be able to log in by simply going to the Heritage website and clicking on "Online Giving" and logging in.